

**SARDAR BAHADUR AKHAN WOMEN'S
UNIVERSITY QUETTA**



Tender Document

For

**Desktop Computers, Laptops, Scanners,
Multimedia and Printers**

Submission Deadline: 5th Jan 2017, 11:00 A.M

Tender Opening: 5th Jan 2017, 11:30 A.M

Vender Name: _____

Note: The bidder is expected to examine the Bidding Documents carefully, including all instructions, forms, terms, specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

1. Name & Address of the Supplier _____

2. Sale Tax Registration No: _____

3. Income Tax Registration No: _____

4. Telephone No: _____

5. Cell No: _____ **Bank Challan#** _____

TERMS AND CONDITIONS

1. GENERAL

- 1.1. Bidders are requested to read carefully the following terms and conditions and sign all pages of the Tender Document in token of having understood and accepted all the terms and conditions therein. All or any of the provisions of the terms and conditions may be changed/alterd/modified/deleted/added or amended by the University as and when deemed suitable/necessary.
- 1.2. Any prospective bidder can procure the Tender Document from the office of the Purchase officer, SBK Women's University Quetta. Tender Document is available on all working days for a fee of Rs. 2500/- (non- refundable). The Tender can also be download form university website http://www.sbkwu.edu.pk/sbkwu_new/tenders/ and PPRA website www.ppra.org.pk
- 1.3. The payment of equipment is coupled with installation / commissioning of equipment; therefore, supplier should make sure that bid is complete in all respects including accessories.
- 1.4. Telephonic / telexed / faxed / telegraphic quotation will not be entertained.
- 1.5. The bidders must enclose Manufacturer Authorization Certificate from their Principals. Failing which their offers will be rejected with at least two references of customers with similar hardware deployments
- 1.6. Catalogs, brochures or any printed material included about manufacturer, Name of dealers and specification for required items must be provided.
- 1.7. The SBKWU will not be responsible for any costs or expense incurred by Bidders in connection with the preparation or delivery of bids.
- 1.8. Non-Black List Certificate (confirming that bidder has not been blacklisted by any Government / HEC.
- 1.9. All the electric/electronic appliances supplied by firms should run on 220 volts.

2. SCOPE OF SUPPLY

- 2.1 The bidder shall supply items, of the specifications given in the tender document. The bidder shall also be responsible for their installation, compatibility and configuration; free service within the range of the warranty

from the date of the equipment makes warranty functional. All equipment should be accompanied by service manual separately in English.

3. BID PRICE

- 3.1. The bidder shall indicate in his offer, list of equipment with specifications, standard accessories, make and country of origin, the unit price inclusive of all taxes and total bid price of the goods. Price of optional accessories should be quoted separately.
- 3.2. **Taxes levied by the Government and freight charges, if any, shall be paid by the bidder and must be included in the quoted prices.**

4. CURRENCIES OF BID

- 4.1. The prices shall be quoted in Pakistani rupees and payment to the successful firm will be made in the same currency.

5. BID VALIDITY

- 5.1. The bid shall remain valid and open for acceptance of the purchaser **for a period of 90 days from the specified date of opening.**

6. BID EARNEST MONEY

- 6.1 The bidder shall furnish, as part of his bid, earnest money equal to 2% of quoted price with their offer in the form of demand draft/ pay order in favor of **Treasurer, Sardar Bahadur Khan Women's University, Quetta.** The Demand Draft shall be returned to unsuccessful bidders. The Earnest Money will be forfeited if a bidder withdraws his bid during the period of his bid validity or fails to supply the machinery / equipment ordered by the university.

7. DOCUMENTS COMPRISING OF BID

7.1. Technical proposal

A technically eligible bidder, based on conditions listed in this document, not meeting the 70% pass marks will be rejected in Technical Evaluation, and its sealed/unopened Financial Proposal shall be returned back. All bidders scoring greater than or equal to 70% of the marks will be accepted in technical proposal, and their financial bids will be opened. The technical proposals shall be

evaluated by the technical evaluation committee in the light of following evaluation criteria:

Eligibility Criteria

1. Valid NTN No
2. Valid GST NO
3. Valid authorized Distributor/Partner/ Reseller
4. Detailed company profile

Technical Evaluation Criteria:

S.#	Attributes	Score	Score Distribution
2	Manufacturer's / Authorization Certificate	20	Copies of Work order /purchase order must be enclosed
	Authorized Dealer /reseller		10
	Distributor /Partner		20
4	Firm Experience in Years	20	Documentary proof/evidence required
	2 – 3 Years		5
	3 – 5 Years		10
	5- 10 Years		20
5	Projects Completed of similar nature	20	Documentary proof/evidence required
	1 - 2		5
	2 - 4		10
	4 - 6		15

	6 – 8		20
7	Technical Team (with profiles)	10	CV of Employees with current service letter is required
	1-3 technical employees		3
	3-6 technical employees		6
	6-9 Technical Employees		10
8	Financial Health Certificate of last five years	20	Attach: 1. To-date Bank Statements 2. Copy of Financial Statements
	Working Capital		10
	1. To-Date Balance of Bank Account 2. Credit Facility Bank Letter if Required		5 5
9	BoQ Compliance	20	Detail specification of required product as per requirement
	50 %		10
	100 %		20

7.2. Financial Proposal

1. Price Schedule including all taxes

S.#	DESCRIPTION	UNIT PRICE (RS.)	Quantity	TOTAL UNIT PRICE (RS.)
1				
2				
3				
4				
5				
6				
7				
a				
b				
c				
	Total			

7. SUBMISSION OF BIDS

- 7.1. The bids (Single stage, two envelope (i) Technical Bid (ii) Financial bid on separate envelopes) must be delivered in the Purchase office of SBK Women's University Quetta on 5th Jan 2017 at 11:00 AM)
- 7.2. Technical bid shall be opened on 5th Jan 2017 at 11.30 A.M in the presence of bidders or their representative who may attend .Thereafter financial bids of

eligible bidders will be opened and date and time will be communicated to eligible vendors accordingly.

- 7.3. Any bid after the given deadline for submission of bids shall not be entertained.
- 7.4. Incomplete /conditional tender / quotation will not be accepted

8. BID AWARD

- 8.1. Bid will be awarded according to the PPRA rule single stage two envelopes (Technical & Financial) specifications. Individual prices are required for the owner's inventory purposes.

9. BUYER'S RIGHT

- 9.1. Notwithstanding anything else contained to the opposing in this Tender Document, SBK Women's University, Quetta reserves the right to cancel/withdraw/ modify fully or partially the 'Invitation for Bids' or to reject one or more of the bids without assigning any reason and shall bear no liability whatsoever consequent upon such a decision.
- 9.2. SBK Women's University reserves the rights to increase and decrease the quantity as per approved government policy.

10. EQUIPMENTS DELIVERY

- 10.1. The delivery of equipment and Deployment shall be made at SBK Women's University Quetta
- 10.2. Supplier will be responsible for the handling or transportation charges for all required items.

11. MODE OF PAYMENT

- 11.1. The payment shall be made in the form of cheques, which shall be issued, after receipt of equipment, inspection, installation and operation according to the SBK Women's University prescribed schedule.

12. GUARANTEE / WARRANTY OF EQUIPMENTS

- 12.1. The vender shall furnish one year after sales service guarantee/ warranty for supplied equipment from the date of installation. In case of Malfunctioning / defect in any equipment / item, the supplier shall replace them free of cost.
- 12.2. After the acceptance of bid the vender is required to execute agreement on judicial stamp paper worth Rs.0.25% of the total amount of bid for the warranty period.

13. CONTACT INFORMATION

Name & Title			
Company Name			
Address			
City,			
Telephone		Fax	
Seal and Signature		Date	

Project Director / Director IT
SBK Women's University Quetta.

Treasurer
SBK Women's University Quetta.

Equipment Detail and Specification

S. No	Description	Technical Specification		Quantity in Nos
1	Branded Computers or Equivalent	Processor: Cache : Chip Set: Graphics: Memory: Hard Disk: Optical Drive: Key Board & Mouse & Other: LED Monitor Operating System Warranty Logo Services	Intel Core i5-6500 3.2G 6M 2133 4C CPU 6 MB Cache, 4 Core Intel H110 Intel HD Graphics 520 4 GB DDR4 2100 MHz,(Upgrade to 32GB) Drive 1TB 7200 RPM SATA 6G 3.5 HDD 9.5mm Slim Desktop Super Multi DVDRW ODD USB Business Slim Keyboard, USB Mouse, SD Card Reader , Serial Port , 180watt Power Supply 19.5" LED monitor MS DOS 3/3/3 (material/labor/onsite) MT & LED Monitor Warranty University logo in Firmware (must be done from Manufacturer)	237
2	Laptop or Equivalent	Processor: Graphics: Memory: Hard Disk Drive: Display: Camera: Communication: Keyboard: Operating System: Battery: Warranty: Logo Services:	Intel® Core™ i7-7500U with Intel HD Graphics 620 (2.7 GHz, up to 3.5 GHz, 4 MB cache, 2 core) Intel HD Graphics 620 8GB DDR4-2133 SDRAM(Transfer rates up to 2133 MT/s. Both slots are customer accessible/upgradeable. Supports dual channel memory.) 1 TB SATA Drive 7200 RPM 14" diagonal HD anti-glare LED-backlit (1366 x 768); 720p HD Camera 10/100/1000 Gigabit LAN, Wifi , Bluetooth® Spill Resistant Backlit Touchpad Keyboard DOS 6 – Cell (45W AC UK) with three years warranty 3-Years Parts & Labor On Site University logo in Firmware (must be done	27

		<p>Bag: from Manufacturer) Original Bag</p>	
3	<p>HP LaserJet Printer black (Duplex) or Equivalent</p>	<p>Speed: Print speed black (normal, A4):Up to 33 ppm</p> <p>Print Technology: Laser</p> <p>Memory: Standard memory:64 MB, Maximum memory:320 MB</p> <p>Processor Speed: Processor speed:600 MHz</p> <p>Duplex: Duplex print options: Automatic (standard)</p> <p>Media Sizes: Media sizes supported: Tray 1: A4, A5, A6, B5, envelopes (C5, B5, DL); Tray 2: A4, A5, A6; optional Tray 3: A4, A5, A6</p> <p>Connectivity: Standard connectivity: Hi-Speed USB With USB Cable</p> <p>Included -- Power Cord , USB Cable, Software and documentation, Black LaserJet Toner cartridge</p>	34
4	<p>HP LaserJet Network Printer black (Duplex) or Equivalent</p>	<p>Print speed black: Normal: Up to 45 ppm</p> <p>Print quality black (best): Up to 1200 x 1200 dpi</p> <p>Printer Technology: Laser</p> <p>Processor Speed: 800 MHz</p> <p>Display: 4-line LCD (color text and graphics)</p> <p>Connectivity : Mobile printing capability ,Wireless capability Connectivity, standard , 1 Hi-Speed USB 2.0 , 1 Gigabit Ethernet, Wireless (optional)</p> <p>Standard (built-in Gigabit Ethernet): Compatible operating systems, Windows 8, Windows 7, Windows Vista, Windows XP (SP2+), Windows Server 2003 (SP1+), Windows Server 2008 (all 32-bit and 64-bit), Windows Server 2008 R2 (64bit), Mac OS X v10.5, 10.6, 10.7</p> <p>Memory Specifications: Memory, standard 512 MB , Maximum memory 1 GB</p> <p>Paper handling: Paper handling input, standard</p> <ul style="list-style-type: none"> • 100-sheet multipurpose tray 1 • 500-sheet input tray 2 • Automatic duplexer for two-sided printing <p>Power:110-volt input voltage: 100 to 127 VAC (+/- 10%),</p>	3

		<p>50/60 Hz (+/- 3 Hz); 220-volt input voltage: 220 to 240 VAC (+/- 10%), 50/60 Hz (+/- 3 Hz)</p> <p>Included: Power cord, Software and documentation Black LaserJet Toner cartridge</p>	
5	Scanner or Equivalent	<p>Scanner Type: Flatbed</p> <p>Scanning Element: Contact Image Sensor (CIS)</p> <p>Light Source: Three-color (RGB) LED</p> <p>Features: Automatic Document Feeder, Auto Dust & Scratch Reduction, Auto Document Fix, Auto Scan Mode, Digital Filing, Fading Correction, Grain Correction, Gutter Shadow Correction, High-Speed Scanning, Image Correction, Low Power Consumption, One Cable for Data & Power, Send to Cloud' Auto Scan, Copy, PDF, Send</p> <p>Max. Resolutions: Optical:2400 x 4800 dpi Interpolated: 19,200 x 19,200 dpi</p> <p>Scanning Mode: Color: 48-bit internal/48 or 24-bit external Grayscale: 16-bit internal/8-bit external</p> <p>OS Compatibility: Windows® 10, Windows 8, Windows 7, Windows 7 SP1, Windows Vista SP1, Vista SP2, Windows XP SP3 32-bit, Mac: Mac OS® X v10.6.8 - 10.9</p> <p>Power Requirements: Hi-Speed USB</p>	15
6	Wireless access point	<p>Data Transfer Rate 54 Mbps, Data Link Protocol , Ethernet , IEEE 802.11b , IEEE 802.11g , Fast Ethernet Remote Management Protocol HTTP, SNMP, Telnet Frequency Band: 2.4 GHz Compliant Standard: IEEE 802.1x , IEEE 802.3af , IEEE 802.11g , IEEE 802.11b</p> <p>Antenna: Antenna External detachable Interfaces: 1 x Network - Ethernet 10Base-T/100Base-TX - RJ-45, Power: Power Over Ethernet (PoE) Supported PoE Power Device Power adapter - External Software: Included Drivers & Utilities</p>	2
7	Multimedia with Ceiling Stand	<p>Power consumption (operating): 336 W, Brightness: 4,200 lumens, Contrast: 3300:1 Resolution: 1600 x 1200, Noise level: 29- DB, Portable: Yes, Power consumption (standby): 0.5 W, Throw ratio: 1.40:1 to 2.27:1, Type of lamp: 225 W, Network connection: Yes, Wireless network: Yes, HD ready – Yes, Full HD-Yes, HD1 ready 1080p – Yes, Image frequency - 15 kHz to 92 kHz , Connectors: Component in : RGB / Y PB PR input connector: Mini D-sub 15-pin (female) Audio input connector: Stereo mini jack, composite in: RGB input connector: Mini D-sub 15-pin (female) Audio</p>	12

		input connector: Stereo mini jack, Connecting 9V/12V, Digital coaxial in, Digital coaxial out, HDMI: Yes, HDMI version: 1.4x1, Headphone output: Yes, Line in (3.5 mm), Line out (3.5 mm), Microphone input : Yes, USB : Yes, VGA in: Yes, Decoders: Supported audio files, Supported image files, Supported video files colour: white, Image properties : Aspect ratio: 4:3, Connectivity: VGA / USB / HDMI , Direct Power off, Day light View, Front/Rear and ceiling/Desk & Remote control	
A	Power Cable	Per Feet	
B	VGA / HDMI Cable with Connectors	Per Feet	
C	Installation Charges	Complete Job	

The End