

**SARDAR BAHADUR AKHAN WOMEN'S
UNIVERSITY QUETTA**



Tender Document

For

Desktop Computers and etc

Submission Deadline: 16th May 2017, 10:30 A.M

Tender Opening: 16th May 2017, 11:00 A.M

Vender Name: _____

Note: The bidder is expected to examine the Bidding Documents carefully, including all instructions, forms, terms, specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

1. Name & Address of the Supplier _____

2. Sale Tax Registration No: _____

3. Income Tax Registration No: _____

4. Telephone No: _____

5. Cell No: _____ Bank Challan# _____

**SBK**
WOMEN'S UNIVERSITY
BALOCHISTAN

TERMS AND CONDITIONS

1. GENERAL

- 1.1. Bidders are requested to read carefully the following terms and conditions and sign all pages of the Tender Document in token of having understood and accepted all the terms and conditions therein. All or any of the provisions of the terms and conditions may be changed/alterd/modified/deleted/added or amended by the University as and when deemed suitable/necessary.
- 1.2. Any prospective bidder can procure the Tender Document from the office of the Purchase officer, SBK Women's University Quetta. Tender Document is available on all working days for a fee of Rs. 2500/- (non- refundable). The Tender can also be download form university website http://www.sbkwu.edu.pk/sbkwu_new/tenders/ and PPRA website www.ppra.org.pk
- 1.3. The payment of equipment is coupled with installation / commissioning of equipment; therefore, supplier should make sure that bid is complete in all respects including accessories.
- 1.4. Telephonic / telexed / faxed / telegraphic quotation will not be entertained.
- 1.5. The bidders must enclose Manufacturer Authorization Certificate from their Principals. Failing which their offers will be rejected with at least two references of customers with similar hardware deployments
- 1.6. Catalogs, brochures or any printed material included about manufacturer, Name of dealers and specification for required items must be provided.
- 1.7. The SBKWU will not be responsible for any costs or expense incurred by Bidders in connection with the preparation or delivery of bids.
- 1.8. Non-Black List Certificate (confirming that bidder has not been blacklisted by any Government / HEC.
- 1.9. All the electric/electronic appliances supplied by firms should run on 220 volts.

2. SCOPE OF SUPPLY

- 2.1 The bidder shall supply items, of the specifications given in the tender document. The bidder shall also be responsible for their installation, compatibility and configuration; free service within the range of the warranty

from the date of the equipment makes warranty functional. All equipment should be accompanied by service manual separately in English.

3. BID PRICE

- 3.1. The bidder shall indicate in his offer, list of equipment with specifications, standard accessories, make and country of origin, the unit price inclusive of all taxes and total bid price of the goods. Price of optional accessories should be quoted separately.
- 3.2. **Taxes levied by the Government and freight charges, if any, shall be paid by the bidder and must be included in the quoted prices.**

4. CURRENCIES OF BID

- 4.1. The prices shall be quoted in Pakistani rupees and payment to the successful firm will be made in the same currency.

5. BID VALIDITY

- 5.1. The bid shall remain valid and open for acceptance of the purchaser **for a period of 90 days from the specified date of opening.**

6. BID EARNEST MONEY

- 6.1 The bidder shall furnish, as part of his bid, earnest money equal to 2% of quoted price with their offer in the form of demand draft/ pay order in favor of **Treasurer, Sardar Bahadur Khan Women's University, Quetta.** The Demand Draft shall be returned to unsuccessful bidders. The Earnest Money will be forfeited if a bidder withdraws his bid during the period of his bid validity or fails to supply the machinery / equipment ordered by the university.

7. DOCUMENTS COMPRISING OF BID

7.1. Technical proposal

A technically eligible bidder, based on conditions listed in this document, not meeting the 70% pass marks will be rejected in Technical Evaluation, and its sealed/unopened Financial Proposal shall be returned back. All bidders scoring greater than or equal to 70% of the marks will be accepted in technical proposal, and their financial bids will be opened. The technical proposals shall be

evaluated by the technical evaluation committee in the light of following evaluation criteria:

Eligibility Criteria

1. Valid NTN No
2. Valid GST NO
3. Valid authorized Distributor/Partner/ Reseller
4. Detailed company profile

Technical Evaluation Criteria:

S.#	Attributes	Score	Score Distribution
2	Manufacturer's / Authorization Certificate	20	Copies of Work order /purchase order must be enclosed
	Authorized Dealer /reseller		10
	Distributor /Partner		20
4	Firm Experience in Years	20	Documentary proof/evidence required
	2 – 3 Years		5
	3 – 5 Years		10
	5- 10 Years		20
5	Projects Completed of similar nature	20	Documentary proof/evidence required
	1 - 2		5
	2 - 4		10
	4 - 6		15

	6 – 8		20
7	Technical Team (with profiles)	10	CV of Employees with current service letter is required
	1-3 technical employees		3
	3-6 technical employees		6
	6-9 Technical Employees		10
8	Financial Health Certificate of last five years	20	Attach: 1. To-date Bank Statements 2. Copy of Financial Statements
	Working Capital		10
	1. To-Date Balance of Bank Account		5
	2. Credit Facility Bank Letter if Required		5
9	BoQ Compliance	20	Detail specification of required product as per requirement
	50 %		10
	100 %		20

7.2. Financial Proposal

1. Price Schedule including all taxes

S.#	DESCRIPTION	UNIT PRICE (RS.)	Quantity	TOTAL UNIT PRICE (RS.)
1				
2				
3				
4				
5				
6				
7				
a				
b				
c				
	Total			

7. SUBMISSION OF BIDS

- 7.1. The bids (Single stage, two envelope (i) Technical Bid (ii) Financial bid on separate envelopes) must be delivered in the Purchase office of SBK Women's University Quetta on 5th Jan 2017 at 11:00 AM)
- 7.2. Technical bid shall be opened on 5th Jan 2017 at 11.30 A.M in the presence of bidders or their representative who may attend .Thereafter financial bids of

eligible bidders will be opened and date and time will be communicated to eligible vendors accordingly.

- 7.3. Any bid after the given deadline for submission of bids shall not be entertained.
- 7.4. Incomplete /conditional tender / quotation will not be accepted

8. BID AWARD

- 8.1. Bid will be awarded according to the PPRA rule single stage two envelopes (Technical & Financial) specifications. Individual prices are required for the owner's inventory purposes.

9. BUYER'S RIGHT

- 9.1. Notwithstanding anything else contained to the opposing in this Tender Document, SBK Women's University, Quetta reserves the right to cancel/withdraw/ modify fully or partially the 'Invitation for Bids' or to reject one or more of the bids without assigning any reason and shall bear no liability whatsoever consequent upon such a decision.
- 9.2. SBK Women's University reserves the rights to increase and decrease the quantity as per approved government policy.

10. EQUIPMENTS DELIVERY

- 10.1. The delivery of equipment and Deployment shall be made at SBK Women's University Quetta
- 10.2. Supplier will be responsible for the handling or transportation charges for all required items.

11. MODE OF PAYMENT

- 11.1. The payment shall be made in the form of cheques, which shall be issued, after receipt of equipment, inspection, installation and operation according to the SBK Women's University prescribed schedule.

12. GUARANTEE / WARRANTY OF EQUIPMENTS

12.1. The vender shall furnish one year after sales service guarantee/ warranty for supplied equipment from the date of installation. In case of Malfunctioning / defect in any equipment / item, the supplier shall replace them free of cost.

12.2. After the acceptance of bid the vender is required to execute agreement on judicial stamp paper worth Rs.0.25% of the total amount of bid for the warranty period.

CONTACT INFORMATION

Name & Title			
Company Name			
Address			
City,			
Telephone		Fax	
Seal and Signature		Date	

BALUCHISTAN

Director IT

SBK Women's University Quetta.

Treasurer

SBK Women's University Quetta.

Equipment Detail and Specification

S. No	Description	Technical Specification	Quantity in Nos
1	Desktop Branded Computer	<p>Processor: Intel 7500 7 Gen Core i5-4C CPU Cache : 6 MB Cache, 4 Core Chip Set: Intel® H270 Graphics: Intel® HD Graphics 530 Memory: 4 GB DDR4-2400 SDRAM,(Upgrade to32GB) Hard Disk: Drive 1TB 7200 RPM SATA 6G 3.5 HDD Optical Drive: 9.5mm Slim Desktop Super Multi DVDRW ODD Key Board &: USB Business Slim Keyboard, USB Mouse & Other: Mouse, SD Card Reader , Serial Port , 180watt Power Supply LED Monitor 20” LED monitor Operating System MS DOS Warranty 3/3/3 (material/labor/onsite) MT & LED Monitor Warranty Logo Services University logo in Firmware (must be done from Manufacturer)</p>	24
2	Printer	<p>LaserJet Printer black (Duplex) a) Speed Print speed black (normal, A4):Up to 33 ppm b) Print technology: Laser c) Memory Standard memory:64 MB Maximum memory:320 MB d) Processor Speed Processor speed:600 MHz e) Duplex print options: Automatic (standard) f) Media sizes supported: Tray 1: A4, A5, A6, B5, envelopes (C5, B5, DL); Tray 2: A4, A5, A6; optional Tray 3: A4, A5, A6 g) Connectivity: Hi-Speed USB Included <ul style="list-style-type: none"> • USB Cable • Black LaserJet Toner cartridge </p>	04
3	Scanner	<p>Type Desktop Colour Flatbed Scanner Scanning element CIS for (General Use) Light source 3-colour (RGB) LED Optical resolution 2400x4800 dpi Selectable resolution 25 - 19200 dpi Interface Hi-Speed USB Scanning gradation (color) 48 bit input - 48 or 24 bit output Scanning gradation (greyscale) 16 bit input - 8 bit output Maximum document size A4 / Letter [216 x 297 mm] EZ-Scan Buttons 4 buttons (PDF, AUTO SCAN, COPY, E-MAIL) Preview speed Approx. 14 sec.¹ Scanning speed (colour) 3.7 msec. per line (300 dpi), 16.7 msec. per line (2400 dpi)¹ Scanning speed (greyscale) 3.7 msec. per line (300 dpi), 5.6 msec. per line (2400 dpi)¹ Scanning speed (B&W) 3.7 msec. per line (300 dpi), 5.6 msec. per line (2400 dpi)¹ Scan speed (A4, 300dpi, Colour) Approx. 16 sec.¹</p>	02

		<p>Software included Scan Gear, Solution Menu EX, MP Navigator EX</p> <p>Power supply Supplied via USB port</p> <p>Power consumption approx. 2.5 W USB Powered (Operating) approx. 1.4 W (Standby) approx. 11 mW (Suspend)</p> <p>Dimensions 250x370x40 mm</p> <p>Operating range (temperature) 5 degrees C to 35 degrees C</p> <p>Operating range (humidity) 10% to 90% RH (no dew condensation)</p> <p>Supported Operating Systems Windows 8 (32 and 64bit) Windows 7 (32 and 64bit)</p>	
4	Multimedia Projector	<p>Multimedia with Ceiling Stand (Sony VPL-EX345)</p> <p>Power Consumption (Operating) 336 W, Brightness 4,200 Lumens, Contrast : 3300:1 Resolution 1600x1200, Noise level: 29-Dp portable: yes Power Consumption (Standby) 0.5W, Throw Ratio : 1.40:1 to 2.27:1, Type of lamp : 225W Network connection: Yes wireless network: yes HD Ready – Yes Full HD- Yes, HD 1 Ready 1080p – Yes Image frequency -15 Khz to 92 Khz, Connector: Component in : RGB / Y PB PR Input connector: Mini D-Sub 15-pin (Female) Audio input connector: Stereo Jack, Composite in: RGB input connector Mini D- Sub 15-Pin (Female) audio input Connector: Stereo Mini Jack Connection 9V/12VDigital Coaxial in, Digital Coaxil out, HDMI: Yes HDMI Version 1.4x1, Headphone output: Yes Line in (3.5mm) Lineout (3.5mm) Microphone input: Yes VGA in: Yes Decoder Supported Audio files supported image files supported video files colour white image properties: Aspect Ratio 4:3 Connectivity VGA / USB / HDMI, Direct Power off, Day light View, Front / Rear and Ceiling / Desk and Remote Control</p>	02
5	Slide Projector		02
6	Photocopier	<p>Photocopier 20 CPM , Duplex ,Network Printer, Scanner)</p> <p>Type Desktop</p> <p>Resolution 600dpi x 600dpi</p> <p>Memory Capacity 256MB</p> <p>Interface USB, Ethernet</p> <p>Max. Original Size A3 or Ledger</p> <p>Copy Size Metric: A3 - A5</p> <p>Copy Speed 20 CPM</p> <p>Zoom Ratio set by Up/Down key 25~400%</p> <p>Paper trays two trays , multi bypass</p> <p>Multi Copy Setting 1 - 999 pages</p> <p>Power source: 220-240V 50 Hz/60 Hz</p>	01