



Government Of Balochistan Procuring Agency for Goods and Services Department

The Procuring Agency for Goods and Services invites applications from eligible Applicants for supply of following items.

Annual Rate Of Contracting Notice

TSE-2627101205481

Note: In All Procurements of GOB Whether Through Electronic or Manual Bid Submission, It is Mandatory For All Bidders to Get Registered At Electronic Public Procurement System of BPPRA GOB.

1. Procurements shall be made under the Balochistan Public Procurement Rules – 2014.

2. Eligibility of Applicants:

S.No	Factor Descriptions
1	3 Assignments of Similar Nature and Complexity
2	2 Million PKR
3	Presence in Active Tax Payer List
4	Sales Tax Certificate
5	The bidding firm must not be currently blacklisted by any procuring agency of Pakistan

3. **Annual Rate Of Contracting Documents:** The Annual Rate Of Contracting documents can be obtained from the office of the under-signed In the form of: (The NIP & Annual Rate Of Contracting Document can also be downloaded from www.bppra.org.pk)

4. **Issuance of Annual Rate Of Contracting Documents:** From the date of publication of NIP to **22 October, 2026 12:00 PM** during office hours on working days

5. **Last Date of Application submission:** The Annual Rate Of Contracting must be submitted latest by **22 October, 2026 till 11:00 AM** at the office of the undersigned.

6. **Annual Rate Of Contracting Opening:** All Annual Rate Of Contracting will be opened on same day at the office of the under-signed at **12:00 PM**

7. **Address: Deputy Director, Technical & Engineering Department, Sardar Bahadur Khan Women's University, Brewery Road, Quetta.**

8. The Pre-Qualification Documents can be downloaded from BPPRA Website (www.bppra.gob.pk).

9. **Last Date of bid submission:** The Tenders must be submitted latest by **22 October, 2026 till 11:00 AM** .

10. **Tender opening:** All tenders will be opened on same day at the office of the under-signed at **12:00 PM**



Set Of Requirement Of Annual Rate Of Contracting

annual frame work agreement for the supply of stationery items for SBKWU Quetta 26-27 Detailed TOR TERMS OF REFERENCE (TORs) Annual Framework Agreement for Purchase of Stationery Items Sardar Bahadur Khan Women's University (SBKWU), Quetta Financial Year 2026–2027 1. Background Sardar Bahadur Khan Women's University (SBKWU), Quetta intends to procure stationery and related office-use items for the smooth functioning of its academic, administrative, examination, departmental and other institutional activities during the financial year 2026–2027. The University proposes to enter into an Annual Framework Agreement with successful bidder(s) for the supply of stationery items on an as-and-when-required basis, subject to the approved budget, actual requirements and applicable procurement rules. The Framework Agreement shall establish the terms, specifications, unit rates, quality requirements, delivery conditions and other contractual obligations for procurement during the agreement period. 2. Objective The main objectives of the procurement are: 1. To ensure timely availability of stationery items for University departments and offices. 2. To obtain stationery items of the required quality and specifications at competitive rates. 3. To establish fixed/contractual unit rates for the framework period. 4. To reduce repeated procurement processes for routine stationery requirements. 5. To ensure transparency, economy, efficiency and value for money in procurement. 6. To facilitate timely supply against approved requisitions/indent demands. 7. To maintain adequate quality standards for all supplied stationery. 3. Scope of Procurement The successful bidder(s) shall be responsible for the supply and delivery of stationery items required by SBKWU during FY 2026–2027. Framework Agreement Arrangement The

procurement shall be made through an Annual Framework Agreement covering the period FY 2026–2027, or such period as specified in the bidding documents/contract. The Framework Agreement shall:

1. Establish the agreed unit rates for stationery items.
2. Specify the required quality, specifications and brands, where applicable.
3. Specify delivery and payment terms.
4. Enable the University to place purchase orders/requisitions during the agreement period.
5. Not necessarily guarantee procurement of the entire estimated quantity.
6. Permit the University to procure quantities according to its actual requirements and available budget.
7. Be subject to the applicable procurement rules and policies of the University/Government of Balochistan.

Delivery Requirements The supplier shall:

1. Supply the required items against an authorized Purchase Order/Call-Off Order/Requisition issued by SBKWU.
2. Deliver the items to the location designated by the University, normally the SBKWU, Quetta stores/office.
3. Complete delivery within the period specified in each Purchase Order.
4. Properly pack and protect all stationery items during transportation.
5. Bear all transportation, loading, unloading and delivery costs unless otherwise specified.
6. Provide delivery challan/invoice with each consignment.
7. Deliver items in complete quantities and according to approved specifications.

Quality Requirements All stationery supplied shall:

- Be new, unused and of good commercial quality.
- Conform to the specifications provided in the BOQ.
- Be free from manufacturing defects.
- Be properly packed.
- Be suitable for normal office, academic and examination use.
- Comply with the approved sample/specification where applicable.
- Where a particular brand/model is specified for standardization, the bidder shall supply the specified brand or an equivalent brand only where expressly permitted by the University.

Inspection and Acceptance The University shall have the right to inspect all supplied stationery. Inspection may include:

- Quantity verification.
- Physical condition.
- Size and dimensions.
- Paper quality/GSM where specified.
- Writing quality.
- Printing quality.
- Brand/model verification.
- Packaging.
- Compliance with approved specifications.

Purpose & Scope

annual frame work agreement for the supply of stationery items for SBKWU Quetta 26-27Detailed TOR TERMS OF REFERENCE (TORs) Annual Framework Agreement for Purchase of Stationery Items Sardar Bahadur Khan Women's University (SBKWU), Quetta Financial Year 2026–2027

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2. Objective The main objectives of the procurement are:

1. To ensure timely availability of stationery items for University departments and offices.
2. To obtain stationery items of the required quality and specifications at competitive rates.
3. To establish fixed/contractual unit rates for the framework period.
4. To reduce repeated procurement processes for routine stationery requirements.
5. To ensure transparency, economy, efficiency and value for money in procurement.
6. To facilitate timely supply against approved requisitions/indent demands.
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