



This week-wise calendar outlines the Quality Assurance & Accreditation (QA&A) activities for the assessment year July 2025 – June 2026, aligned with the HEC Quality Assurance Agency targets.

Week	Planned Activities
Week 1–2 (1–13 Jul 2025)	 Capacity Building Training on Teaching and Learning (Cascading National Outreach Program for Faculty development) Formation of IQC & Notification Development of Quality Webpage Compilation of YPR 2024-2025
Week 3-4 (14-31 Jul 2025)	 Development of Quality Webpage (continued) Compilation of YPR (Continued)
Week 5 (1–7 Aug 2025)	Orientation sessions for Departments on SARs/PREE
Week 6 (8–14 Aug 2025)	 Mapping departmental targets & timelines for SARs and accreditation Conduction of Online Feedback Surveys (course, teacher evaluations) Submission of YPR FY- 24-25
Week 7–8 (15–31 Aug 2025)	 Planning for the first IQC FY-2025-2026 Formation of Program Team members for PREE
Week 9 (1–7 Sep 2025)	 Conduct SARs based on PREE Standards – Batch 1 (selected programs) Getting Approval for IQC meeting
Week 10 (8–14 Sep 2025)	 Agenda Preparation for IQC Work on QA&A Calendar FY- 2025-2026 Planning for updating IPER
Week 11–12 (15–30 Sep 2025)	 As per QA Targets received from HEC, Seeking Approval for Initiation of Internal Review MS/MPhil & PhD Letter Email to Heads of departments regarding nomination of focal persons and data submission for Teacher and Course Evaluation Finalize Activity Calendar Conduction of first IQC Meeting

Week 13 (1–7 Oct 2025)	 Letter /Email to Heads of departments and Deans for work or pre-defined forms of MS/MPhil & PhD Review Capacity Building Training on Teaching and Learning for PREE Writing Processes for Awareness of Program Team Members of University and Sub-Campuses with internal DQA&A resource
Week 14–15 (8–21 Oct 2025)	 Continue work Graduate Program Reviews Follow-up for PREE Letter to the Departments that meet the NOC eligibility criteria for applying for No Objection Certificate (NOC) to initiate MPhil/PhD program.
Week 16–17 (22–31 Oct 2025)	 Draft Graduate Program Review (GPR) reports Submission of QA Activity Calendar to HEC(Deadline: 30 Nov)
Week 18 (1–7 Nov 2025)	 Prepare Corrective Action Report on RIPE 2024-25 for approval in 2nd IQC Meeting Review of PREE submitted by Program Team Members
Week 19–20 (8–21 Nov 2025)	 Get 2nd IQC approval Work on agenda of 2nd IQC
Week 21–22 (22–30 Nov 2025)	Conduction of remaining online surveys
Week 23 (1–7 Dec 2025)	 Follow-ups for program accreditation/re-accreditation 2nd IQC Meeting
Week 24–25 (8–21 Dec 2025)	 Collect compliance reports from programs (SAR corrective actions) Seeking approval from Vice Chancellor for Internal Review MS/MPhil/PhD & nomination of Internal and Externa Members.
Week 26 (22–31 Dec 2025)	Internal review meeting on QA progress
Week 27–28 (1–14 Jan 2026)	 Conduct SARs – Batch 2 (remaining programs) Work on
Week 29 (15–21 Jan 2026)	Organize Mid-Year QA Awareness Workshop
Week 30–31 (22–31 Jan 2026)	 Continue Online Feedback Surveys (graduating students, alumni)
Week 32 (1–7 Feb 2026)	 Submission of Corrective Action Reports on SARs (till 2024- 25)
Week 33–34 (8–21 Feb 2026)	 Monitor implementation of corrective actions by departments
Week 35 (22–28 Feb 2026)	 Share consolidated feedback reports with IQC Capacity Building training on Quality Assurance for all stake Holders
Week 36–37 (1–14 Mar 2026)	 Graduate Program Review Meeting Seeking Approval for 3rd IQC
Week 38–39 (15–28 Mar 2026)	 Conduct Employer & Alumni Surveys QEC Review of University Curriculum and Recommendations for revisions in light of PREE and

	 Seeking Approval for 3rd IQC Meeting Work on 3rd IQC Agenda
Week 40 (29–31 Mar 2026)	 Analyze survey results & prepare action recommendations 3rd IQC Meeting FY-25-26
Week 41–42 (1–14 Apr 2026)	 Finalize Graduate Program Implementation Plans Assessment Teams formation (ATS) for University, and its Sub-Campuses Approval and Notifying the Assessment Team members for PREE
Week 43–44 (15–28 Apr 2026)	 Prepare HEC Compliance Report (if reviewed in 2024-25) Meeting with Deans regarding work on Corrective Actions of SAR/PREE Implementation Plan
Week 45 (29–30 Apr 2026)	Review progress on accreditation validityConduction of Assessment Team Meeting
Week 46–47 (1–14 May 2026)	 Organize QA Conferences/Seminars (national level) Work on Executive Summaries, and consolidated reports of the PREE
Week 48–49 (15–28 May 2026)	Contributions/Participation in International QA activities
Week 50 (29–31 May 2026)	Compile data for YPR preparation
Week 51 (1–7 Jun 2026)	 Finalize Accreditation/Re-accreditation reports Approval of 4th Institutional Quality Circle (IQC) as per PSG-2023 from VC and Agenda Preparation
Week 52 (8–14 Jun 2026)	 Report on Implementation of HEC QA Policies (Plagiarism, Faculty, Graduate Education) 4th IQC Meeting
Week 53 (15–21 Jun 2026)	Prepare & finalize Yearly Performance Report (YPR)
Week 54 (22–30 Jun 2026)	 Compilation of Minutes of 4th IQC Compilation of YPR for HEC/PSG reports

Dr. Tahira Bibi
Director Quality Assurance
SBK Women's University Quetta

Prof. Dr. Rubina Mushtaq Vice Chancellor SBK Women's University Quetta