

# **SARDAR BAHADUR AKHAN WOMEN'S UNIVERSITY QUETTA**



**Tender Document**

**For**

## **Desktop Computers and etc**

**Submission Deadline: \_\_\_\_\_ 18<sup>th</sup> September \_\_\_\_\_ 2017, 10:30 A.M**

**Tender Opening: \_\_\_\_\_ 18<sup>th</sup> September \_\_\_\_\_ 2017, 11:00 A.M**

**Vender Name: \_\_\_\_\_**

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**Note:** The bidder is expected to examine the Bidding Documents carefully, including all instructions, forms, terms, specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

**Sardar Bahadur Khan Women's University Brewery Road Quetta Ph. 9213303-05**

**1. Name & Address of the Supplier** \_\_\_\_\_

\_\_\_\_\_

**2. Sale Tax Registration No:** \_\_\_\_\_

**3. Income Tax Registration No:** \_\_\_\_\_

**4. Telephone No:** \_\_\_\_\_

**5. Cell No:** \_\_\_\_\_ **Bank Challan#** \_\_\_\_\_

## **TERMS AND CONDITIONS**

### **1. GENERAL**

- 1.1. Bidders are requested to read carefully the following terms and conditions and sign all pages of the Tender Document in token of having understood and accepted all the terms and conditions therein. All or any of the provisions of the terms and conditions may be changed/altere d/modified/deleted/added or amended by the University as and when deemed suitable/necessary.
- 1.2. Any prospective bidder can procure the Tender Document from the office of the Purchase officer, SBK Women's University Quetta. Tender Document is available on all working days for a fee of Rs. 1000/- (non-refundable). The Tender can also be download form university website [http://www.sbkwu.edu.pk/sbkwu\\_new/tenders/and](http://www.sbkwu.edu.pk/sbkwu_new/tenders/and) PPRA website [www.ppra.org.pk](http://www.ppra.org.pk)
- 1.3. The payment of equipment is coupled with installation / commissioning of equipment; therefore, supplier should make sure that bid is complete in all respects including accessories.
- 1.4. Telephonic / telexed / faxed / telegraphic quotation will not be entertained.
- 1.5. The bidders must enclose Manufacturer Authorization Certificate from their Principals. Failing which their offers will be rejected with at least two references of customers with similar hardware deployments
- 1.6. Catalogs, brochures or any printed material included about manufacturer, Name of dealers and specification for required items must be provided.
- 1.7. The SBKWU will not be responsible for any costs or expense incurred by Bidders in connection with the preparation or delivery of bids.
- 1.8. Non-Black List Certificate (confirming that bidder has not been blacklisted by any Government / HEC.
- 1.9. All the electric/electronic appliances supplied by firms should run on 220 volts.

### **2. SCOPE OF SUPPLY**

- 2.1 The bidder shall supply items, of the specifications given in the tender document. The bidder shall also be responsible for their installation, compatibility and configuration; free service within the range of the

warranty from the date of the equipment makes warranty functional. All equipment should be accompanied by service manual separately in English.

### **3. BID PRICE**

- 3.1. The bidder shall indicate in his offer, list of equipment with specifications, standard accessories, make and country of origin, the unit price inclusive of all taxes and total bid price of the goods. Price of optional accessories should be quoted separately.
- 3.2. **Taxes levied by the Government and freight charges, if any, shall be paid by the bidder and must be included in the quoted prices.**

### **4. CURRENCIES OF BID**

- 4.1. The prices shall be quoted in Pakistani rupees and payment to the successful firm will be made in the same currency.

### **5. BID VALIDITY**

- 5.1. The bid shall remain valid and open for acceptance of the purchaser **for a period of 90 days from the specified date of opening.**

### **6. BID EARNEST MONEY**

- 6.1 The bidder shall furnish, as part of his bid, earnest money equal to 2% of quoted price with their offer in the form of demand draft/ pay order in favor of **Treasurer, Sardar Bahadur Khan Women's University, Quetta.** The Demand Draft shall be returned to unsuccessful bidders. The Earnest Money will be forfeited if a bidder withdraws his bid during the period of his bid validity or fails to supply the machinery / equipment ordered by the university.

### **7. DOCUMENTS COMPRISING OF BID**

#### **7.1. Technical proposal**

A technically eligible bidder, based on conditions listed in this document, not meeting the 70% pass marks will be rejected in Technical Evaluation, and its sealed/unopened Financial Proposal shall be returned back.

All bidders scoring greater than or equal to 70% of the marks will be accepted in technical proposal, and their financial bids will be opened. The technical proposals shall be evaluated by the technical evaluation committee in the light of following evaluation criteria:

**Eligibility Criteria**

1. Valid NTN No
2. Valid GST NO
3. Valid authorized Distributor/Partner/ Reseller
4. Detailed company profile

**Technical Evaluation Criteria:**

S.#	Attributes	Score	Score Distribution
1	<b>Manufacturer's / Authorization Certificate</b>	<b>20</b>	Copies of Work order /purchase order must be enclosed
	Authorized Dealer /reseller		10
	Distributor /Partner		20
2	<b>Firm Experience in Years</b>	<b>20</b>	Documentary proof/evidence required
	2 – 3 Years		5
	3 – 5 Years		10
	5- 10 Years		20
3	<b>Projects Completed of similar nature</b>	<b>20</b>	Documentary proof/evidence required

	1 - 2		5	
	2 - 4		10	
	4 - 6		15	
	6 – 8		20	
4	<b>Technical Team (with profiles)</b>	<b>10</b>	CV of Employees with current service letter is required	
	1-3 technical employees		3	
	3-6 technical employees		6	
	6-9 Technical Employees		10	
5	<b>Financial Health Certificates</b>	<b>15</b>		
	Sales Tax Registration Certificate		2	<b>Mandatory</b>
	1. National Tax Number (Certificate)		2	<b>Mandatory</b>
	2. Non Blacklisted Affidavit on Legal Stamp Paper of Rs. 100/=		5	<b>Mandatory</b>
	3. Income Tax Annual Returns of last Years		2	<b>Mandatory</b>
	4. Annual Turnover in millions		2	<b>Mandatory</b>
5. Bank Statement of Last 1 Year	2	<b>Mandatory</b>		
6	BoQ Compliance	<b>15</b>	Detail specification of required product as per requirement	

	50 %		10
	100 %		15

Minimum 70% marks are required for eligibility.

## 7.2. Financial Proposal

### 1. Price Schedule including all taxes

S.#	DESCRIPTION	UNIT PRICE (RS.)	Quantity	TOTAL UNIT PRICE (RS.)
1				
2				
3				
4				
5				
6				
7				
a				
b				

<b>c</b>				
	<b>Total</b>			

## 7. SUBMISSION OF BIDS

- 7.1. The bids (Single stage, two envelope (i) Technical Bid (ii) Financial bid on separate envelopes) must be delivered in the Purchase office of SBK Women's University Quetta on -----**18<sup>th</sup> September**----- 2017 at 10:30 AM)
- 7.2. Technical bid shall be opened on -----**18<sup>th</sup> September** ----- 2017 at 11.00 A.M in the presence of bidders or their representative who may attend .Thereafter financial bids of eligible bidders will be opened and date and time will be communicated to eligible venders accordingly.
- 7.3. Any bid after the given deadline for submission of bids shall not be entertained.
- 7.4. Incomplete /conditional tender / quotation will not be accepted

## 8. BID AWARD

- 8.1. Bid will be awarded according to the PPRA rule single stage two envelopes (Technical & Financial) specifications. Individual prices are required for the owner's inventory purposes.

## 9. BUYER'S RIGHT

- 9.1. Notwithstanding anything else contained to the opposing in this Tender Document, SBK Women's University, Quetta reserves the right to cancel/withdraw/ modify fully or partially the 'Invitation for Bids' or to reject one or more of the bids without assigning any reason and shall bear no liability whatsoever consequent upon such a decision.



9.2. SBK Women’s University reserves the rights to increase and decrease the quantity as per approved by government policy.

9.3. The selection criteria will be base on Coast & Quality Base Selection (CQBS).

**10. EQUIPMENTS DELIVERY**

10.1. The delivery of equipment and Deployment shall be made at SBK Women’s University Quetta

10.2. Supplier will be responsible for the handling or transportation charges for all required items.

**11. MODE OF PAYMENT**

11.1. The payment shall be made in the form of cheques, which shall be issued, after receipt of equipment, inspection, installation and operation according to the SBK Women’s University prescribed schedule.

**GUARANTEE / WARRANTY OF EQUIPMENTS**

11.2. The vender shall furnish one year after sales service guarantee/ warranty for supplied equipment from the date of installation. In case of Malfunctioning / defect in any equipment / item, the supplier shall replace them free of cost.

**CONTACT INFORMATION**

Name & Title			
Company Name			
Address			
City,			
Telephone		Fax	

Seal and Signature		Date	
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S. No	Description	Technical Specification	Quantity in Nos
1	Desktop Branded Computer	<p>Processor: Intel 7500 7Gen Core i5-4C CPU            Cache : 6 MB Cache, 4 Core            Memory: 4 GB DDR4-2400 SDRAM            Hard Disk: Drive 500GB 7200 RPM SATA 6G 3.5 HDD            Optical Drive: Super Multi DVDRW ODD            Key Board &amp;:USB Business Slim Keyboard, USB            Mouse &amp; Other: Mouse, 180watt Power Supply            Wireless Line Card            LED Monitor 20" LED monitor            Operating System MS DOS            Warranty 3 years Warranty</p>	24
2	Printer	<p>LaserJet Printer black (Duplex)            a) Speed Print speed black (normal, A4):Up to 33 ppm            b) Print technology: Laser            c) Memory Standard memory:64 MB Maximum            memory:320 MB            d) Processor Speed Processor speed:600 MHz            e) Duplex print options: Automatic (standard)            f) Media sizes supported: Tray 1: A4, A5, A6, B5,            envelopes (C5, B5, DL); Tray 2: A4, A5, A6; optional Tray 3:            A4, A5, A6            g) Connectivity: Hi-Speed USB            Included</p> <ul style="list-style-type: none"> <li>• USB Cable</li> <li>• Black LaserJet Toner cartridge</li> </ul>	02

3	Scanner	<p>Type Desktop Colour Flatbed Scanner</p> <p>Scanning element CIS for (General Use)</p> <p>Light source 3-colour (RGB) LED</p> <p>Optical resolution 2400x4800 dpi</p> <p>Selectable resolution 25 - 19200 dpi</p> <p>Interface Hi-Speed USB</p> <p>Scanning gradation (color) 48 bit input - 48 or 24 bit output</p> <p>Scanning gradation (greyscale) 16 bit input - 8 bit output</p> <p>Maximum document size A4 / Letter [216 x 297 mm]</p> <p>EZ-Scan Buttons 4 buttons (PDF, AUTO SCAN, COPY, E-MAIL)</p> <p>Preview speed Approx. 14 sec.<sup>1</sup></p> <p>Scanning speed (colour) 3.7 msec. per line (300 dpi), 16.7 msec. per line (2400 dpi)<sup>1</sup></p> <p>Scanning speed (greyscale) 3.7 msec. per line (300 dpi), 5.6 msec. per line (2400 dpi)<sup>1</sup></p> <p>Scanning speed (B&amp;W) 3.7 msec. per line (300 dpi), 5.6 msec. per line (2400 dpi)<sup>1</sup></p> <p>Scan speed (A4, 300dpi, Colour) Approx. 16 sec.<sup>1</sup></p> <p>Software included ScanGear, Solution Menu EX, MP Navigator EX</p> <p>Power supply Supplied via USB port</p> <p>Power consumption approx. 2.5 W USB Powered (Operating)</p> <p>approx. 1.4 W (Standby)</p> <p>approx. 11 mW (Suspend)</p> <p>Dimensions 250x370x40 mm</p> <p>Operating range (temperature) 5 degrees C to 35 degrees C</p> <p>Operating range (humidity) 10% to 90% RH (no dew condensation)</p> <p>Supported Operating Systems Windows 10 (32 and 64bit) Windows 7 (32 and 64bit)</p>	02
4	Multimedia Projector with foldable screen	<p>Multimedia with Ceiling Stand ( Sony VPL-EX345) or equivalent</p> <p>Power Consumption (Operating) 336 W, Brightness 4,200 Lumens, Contrast : 3300:1 Resolution 1600x1200, Noise level: 29-Dp portable: yes Power Consumption (Standby)</p>	04

		<p>0.5W, Throw Ratio : 1.40:1 to 2.27:1, Type of lamp : 225W  Network connection: Yes wireless network: yes HD Ready  – Yes Full HD- Yes, HD 1 Ready 1080p – Yes Image  frequency -15 Khz to 92 Khz, Connector: Component in :  RGB / Y PB PR Input connector: Mini D-Sub 15-pin  (Female) Audio input connector: Stereo Jack, Composite in:  RGB input connector Mini D- Sub 15-Pin ( Female) audio  input Connector: Stereo Mini Jack Connection  9V/12VDigital Coaxial in, Digital Coaxil out, HDMI: Yes  HDMI Version 1.4x1, Headphone output: Yes Line in  (3.5mm) Lineout  ( 3.5mm) Microphone input: Yes VGA in: Yes Decoder  Supported Audio files supported image files supported  video files colour white image properties: Aspect Ratio 4:3  Connectivity VGA / USB / HDMI, Direct Power off, Day light  View, Front / Rear and Ceiling / Desk and Remote Control</p>	
5	Photocopier	<p>Photocopier 20 CPM , Duplex ,Network Printer, Scanner)  Type Desktop  Resolution 600dpi x 600dpi  Memory Capacity 256MB  Interface USB, Ethernet  Max. Original Size A3 or Ledger  Copy Size Metric: A3 - A5  Copy Speed 20 CPM  Zoom Ratio set by Up/Down key25~400%  Paper trays two trays , multi bypass  Multi Copy Setting 1 - 999 pages  Power source: 220-240V 50 Hz/60 Hz</p>	01
6	I Face Biometric attendance device	<p>Display 4.3'' TFT Touch Screen  Face capacity 1200 (1:N)  Fingerprint capacity 2000  ID Card capacity 10,000  Logs capacity 100,000  Algorithm Version ZK Face VX 7.0 &amp;ZK Finger  VX10.0  Communication TCP/IP, RS232/485  USB-HOST Two USB-Host  Access control interfaces for 3rd Party Electric Lock,  Door Sensor,  Exit Button  Wiegand Signal Output</p>	1

		<p><b>Optional functions</b> ID/Mifare Card, SMS, GPRS, 3G,</p> <p>ADMS, Wi-Fi, 2000mAh</p> <p><b>backup battery</b></p> <p><b>Power supply</b> DC 12V 3A</p>	
7	Fax Machine	<p><b>Features</b></p> <p><b>KX-FL402CX High Speed 10ppm Laser Print Speed Quality Laser Printing and Copying Caller ID ready High-Speed Fax Transmission Error Correction Mode (ECM) Dual access operation 150-Page Document Memory Junk Fax Prohibitor.</b></p> <p><b>10-ppm Laser Printing (A4)</b></p> <p>Delivers crisp laser printouts at fast rate of 10 pages per minute.</p> <p><b>600 x 600 dpi Printing Resolution</b></p> <p>Clear and crisp printouts are available for printing and copying.</p> <p><b>Caller ID Ready</b></p> <p>You can check the callers name and / or number on the LCD.</p> <p><b>Super G3 Fax with 33.6 kbps Modem</b></p> <p>Transmits the document in approx. 4 seconds for reducing the cost.</p> <p><b>250-Sheet Paper Tray</b></p> <p>Large-capacity paper tray holds up to 250 pages for high-volume printing.</p> <p><b>150-Page Document Memory</b></p> <p>Built-in memory stores incoming or outgoing documents convenient for broadcasting documents to multiple locations or for out-of-paper reception (up to 150 pages for transmission, up to 100 pages for reception).</p> <p><b>Error Correction</b></p> <p>Error Correction Mode assures clear transmission of document by checking line by line.</p> <p><b>Dual Access</b></p> <p>Allows two operations to be performed simultaneously. For instance, while a laser fax is busy sending or receiving a memory based fax, you can store additional documents to send later.</p> <p><b>Broadcasting</b></p> <p>Allows you to send multiple documents to multiple</p>	1

		<b>locations in simple operation. It gives 3 groups (20 locations for each). Manual registration is also available for 1 of 3 groups.</b>	
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